



FRENCH LANGUAGE SCHOOL IN MONTPELLIER

FRENCH COURSES

& cultural immersion in Montpellier



Qualopi
processus certifié
RÉPUBLIQUE FRANÇAISE

La certification qualité de nos services
au titre de la compétence d'intérêt collectif:
ACTIONS DE FORMATION



CAMPUS
FRANCE
campusfrance.org



Founded nearly 3 decades ago, LSF/IEF is located in the heart of the historic city of Montpellier, a lively city renowned for its rich historical past.

Our school is ideally located in the historic heart of the city, with easy access by public transport.

LSF/IEF is one of the most recognised French language schools in France, welcoming students from all over the world throughout the year. (more than 3,000 students from 80 different countries). Our French language school stands out for the quality of its teaching, its student diversity and its friendly atmosphere. 96% of our students say they are very satisfied with their language stay, to which many of them decide either to extend their stay or to return.

Our classrooms are well equipped, the school has a resource centre and a private garden for students to use, and everything is accessible to people with reduced mobility.

Our experienced and passionate teaching team does its utmost to provide a stimulating teaching environment for learning French. The school has quality certifications, including the QUALITÉ FLE and QUALIOPI labels, and

offers a wide range of courses, from standard French to exam preparation. The teaching approach is based on the principles of the action approach and follows the levels defined by the CEFR. Students can interact with their peers and teachers, encouraging collaborative learning and the creation of a Francophone and Francophile community. Our teachers aim to help students progress in French, while introducing them to French culture. We also focus on educational innovation by developing our own content and offering ongoing training to our teachers.

In addition to classroom lessons, we offer cultural activities that allow students to continue their learning outside of school. In addition, we take care to provide quality accommodation, such as host families, student residences, private flats or shared flats, carefully selected for our students.

Our friendly atmosphere encourages exchanges between students, allowing them to make new friends in an international environment.



Mélissa BEL
Centre Director



3000

Students trained
per year



80

Nationalities



1996

Foundation of
school



96%

Satisfaction rate



Certified
centre



French
examination
centre



Open all year
round



11
people at your
service

A KLF NETWORK SCHOOL

LSF-IEF is a French as a foreign language school in the KLF (Keep Learning French) network.

Joining a KLF school means you'll benefit from high-quality teaching while enjoying an immersive experience in French culture.

At KLF, our schools have been in existence for more than 20 years on average and welcome more than 6,450 international students of 100 different nationalities every year. Studying at a KLF school is a unique opportunity to be immersed in a multicultural student community.

Located in the heart of city centres, our schools offer a warm atmosphere, as shown by the excellent reviews left by our students. Our teams do everything possible to make our students' stay unforgettable, while ensuring the quality of their French language learning.



THE KLF (KEEP LEARNING FRENCH) GROUP COMPRISES OF 5 FRENCH FOREIGN LANGUAGE SCHOOLS





THE COMMITMENTS OF THE KLF GROUP:

- **Excellence in teaching and learning**, with accredited schools recognized for their quality.
- **The rich experience of immersion in French culture** in our French courses outside the classroom during cultural activities or thanks to our accommodation solutions carefully selected to ensure comfort and quality.
- **The well-being of our students**, fostered by a friendly, international atmosphere, caring support from our teams and a pleasant, stimulating and accessible working environment.

Our schools are open all year round and welcome students of all levels, from absolute beginners to C1.

We offer a wide selection of French courses based on an innovative methodology. Our teaching approach is recognized by France Éducation Internationale thanks to the Qualité FLE label, which ensures that our students make rapid progress in line with their objectives.

Our qualified and experienced teachers provide personalized guidance and support for students throughout their learning journey.

Joining a KLF school gives you the chance to benefit from a harmonized national offering and common standards across all our centres.

WELCOME TO MONTPELLIER

Montpellier is a radiant city that shines in many ways, combining history, nature, student dynamism and Mediterranean conviviality.

Montpellier, a green city under the sun:

Situated in the south of France, Montpellier enjoys a Mediterranean climate and is one of the sunniest cities in France, with 300 days of sunshine a year! The city is proud of its green environment, and many initiatives to promote ecology and nature conservation are implemented on a daily basis. Parks, cycle paths, everything is in place to make the most of it.

Montpellier, a dynamic student city:

Renowned for its many universities, Montpellier is a young city! With 30% of its population made up of students, the most renowned universities are those of medicine and law. Festivals, concerts, shows, there's always something to do or discover, like the FISE (Festival International des Sports Extrêmes), the Estivales and Hivernales, among many other dynamic events.

Montpellier, a scientific city on a human scale:

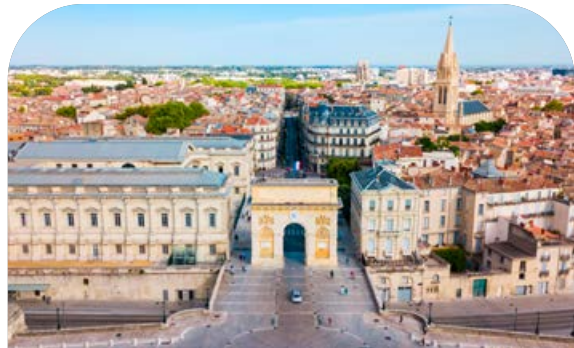
Montpellier's science and medicine faculties are world-renowned. The city stands out for the quality of its research and its researchers. But that's not all! With a population of around 300,000, Montpellier is a city on a human scale. Neither too big nor too small, it's easy to find your way around and, above all, easy to meet friends.

Montpellier, a historic city between the sea and the mountains:

Montpellier is a city steeped in history. Founded in the 10th century, its historic centre is a blend of eras, taking us on a journey through time. Montpellier has the advantage of being ideally situated, equidistant from the beach and the mountains. What's more, cycle paths make it easy to get around and take full advantage of its charm.

A gourmet and cosmopolitan city:

With its many bars, restaurants and cafés, Montpellier is a city where Mediterranean culture and gastronomy take pride of place. There's nothing like enjoying a delicious dish on a terrace! There's something to suit every budget. Every year, many international tourists come to discover the region, and many decide to settle here to bring a little of their culture with them.



GOOD REASONS TO COME TO LSF-IEF MONTPELLIER!

1

Academic excellence: A recognised school offering outstanding teaching quality for nearly 30 years



2

Inspiring setting : In the heart of Montpellier's historic quarter, immersed in French culture.



3

Student diversity: Meet students from all over the world, exchange ideas and make friends.



4

Qualified teachers: Native French teachers, experts in FLE, who guide you in your linguistic progress.



5

Innovative methodology : Practical and interactive approach, developing your communication skills.



6

Quality certifications: LSF/IEF Montpellier holds the QUALITÉ FLE and QUALIOPF labels.



7

Enriching cultural activities : Discover the region, its gastronomy, art and heritage, play some sport...



8

Dynamic city: A lively student life and numerous cultural events throughout the year.



9

Ideal location: Set between the Mediterranean Sea and the mountains, you can enjoy magnificent scenery.



10

Conviviality and unforgettable experience: A warm atmosphere conducive to meeting new people and making lasting friendships.



11

The possibility of combining your stay with another KLF group school.



OUR FRENCH COURSES

As with all KLF schools, LSF-IEF Montpellier allows you to design your French course at your own pace and according to your objectives, your needs and your desires!



1

Our bespoke courses

Take advantage of the flexibility of our bespoke language stays.

Standard, intensive or super-intensive, all our programs start every Monday with grouped classes tailored to each level.

2

Our certification courses

An intensive 3-month French course for long-lasting results, a life experience in French linguistics, cultural immersion and a French test to certify your final level.

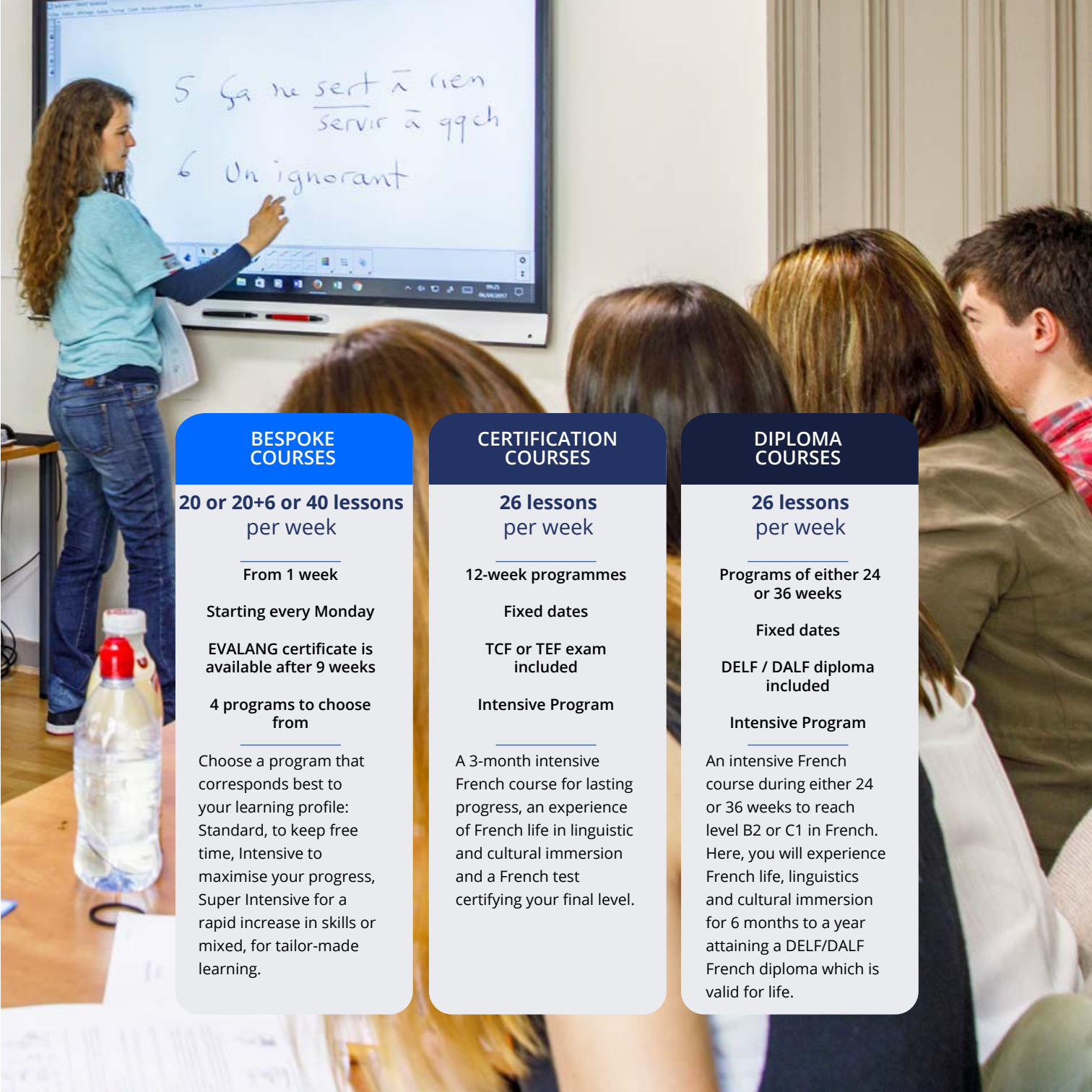
3

Our diploma courses

An intensive French course over 24 or 36 weeks to reach a level level of B2 or C1 in French. An experience in French life, French linguistics and cultural immersion for 6 months to a year resulting in a DELF / DALF French diploma – which is valid for life.

These programmes are common to all KLF schools.

- * They consist of courses in small groups of different levels in international classes.
- * 1 lesson = 45 minutes
- * Morning and/or afternoon lessons
- * Maximum of 14 students per class: - 12 on average.
- * Complete beginners: entry is on fixed dates (contact us)
- * French workshops enable you to approach the language from reinforced communicative aspects.



BESPOKE COURSES

20 or 20+6 or 40 lessons per week

From 1 week

Starting every Monday

EVALANG certificate is available after 9 weeks

4 programs to choose from

Choose a program that corresponds best to your learning profile: Standard, to keep free time, Intensive to maximise your progress, Super Intensive for a rapid increase in skills or mixed, for tailor-made learning.

CERTIFICATION COURSES

26 lessons per week

12-week programmes

Fixed dates

TCF or TEF exam included

Intensive Program

A 3-month intensive French course for lasting progress, an experience of French life in linguistic and cultural immersion and a French test certifying your final level.

DIPLOMA COURSES

26 lessons per week

Programs of either 24 or 36 weeks

Fixed dates

DEL F / DALF diploma included

Intensive Program

An intensive French course during either 24 or 36 weeks to reach level B2 or C1 in French. Here, you will experience French life, linguistics and cultural immersion for 6 months to a year attaining a DELF/DALF French diploma which is valid for life.

OTHER OPTIONS



PRIVATE LESSONS

With our private lessons, you have the guarantee of achieving your specific objectives. Whether your goal is to prepare for an exam, work on a specific notion, or train for an event; in our private lessons, you benefit from a tailor-made program. Your programme will be crafted by you and your teacher. This ensures a better fit for your schedule. Private lessons can be organised online.



TEACHING FOR GERMAN WORKERS (BILDUNGSURLAUB)

KLF schools offer specific programs accredited for the Bildungsurlaub, for several German states. Please contact us for more information.



LANGUAGE HOLIDAYS FOR GROUPS (SCHOOL/UNIVERSITY/PROFESSIONAL)

Benefit from experiencing our French as a foreign language schools by organising language school trips. Empower your students by enabling them to benefit from cultural discovery as well as rapid linguistic progression. This is achievable due to our French courses associated with cultural, leisure and sporting activities. KLF group schools welcome school groups all year round. Depending on the demographic of those participating, our schools offer accommodation options with host families, student residences, youth hostels, etc.



THEMATIC COURSES FOR FRENCH TEACHERS

Evolve your teaching resources, refresh your knowledge of French culture, discuss your educational practices, try new learning methods and so much more... Our themed courses designed for FLE teachers have all these advantages on offer for you.



JUNIOR CAMP

All our schools offer a summer program for teenagers (13-16 years old). This all-inclusive stay with French lessons also includes an activity program and host family accommodation. Available for a minimum of 1 week, contact us to obtain our brochure regarding this program.



ACCOMMODATION



HOST FAMILY

The ideal solution if you're interested in exchanging ideas and discovering French life. You'll enjoy a real immersion experience and have the opportunity to practise your French during meals with the family. The families are carefully selected by our team. Each family is visited and has signed a charter of welcome and trust. Each student has his or her own room.



STUDENT RESIDENCE

This is an economical solution that allows you to be independent and benefit from all the necessary amenities (terrace, laundry room, study room, breakfast room, etc.). In a student residence, you meet other students from all over the world and therefore have a strong intercultural experience. Each studio has its own bathroom and kitchenette. Our residences are located less than 20 minutes from the KLF schools.



PRIVATE FLAT / SHARED FLAT

Our private flats are ideal if you want to be completely independent and have a pleasant living space with a higher level of comfort. If you prefer not to be alone and to meet other people, shared accommodation is ideal. You will share communal areas, such as the bathroom and kitchen, with other students, French or foreign, and you will have your own room.



HOTEL RESIDENCE

This accommodation option is perfect if you're coming with family or friends and want to stay in the same place. The studios or two-room suites on offer are all located in the city centre, close to the school, and are equipped with a kitchenette and bathroom. You will benefit from traditional hotel service, 24/7 reception and cleaning service depending on the length of your stay, 24/7 reception and cleaning service depending on the length of your stay.



ACTIVITIES & ENTERTAINMENT

LSF-IEF offers a diverse weekly program to make your immersion in Montpellier unforgettable. Activities adapted to everyone and every budget. Gastronomy, Arts, Sports, Culture... Practice the French language in a fun way and make new connections.

Sports and leisure activities



KAYAKING / WAKEBOARDING / SURFING AND PADDLEBOARDING

The hinterland of Montpellier, with its splendid rivers, lakes, and beaches, is the ideal playground for water sports.



BEACH VOLLEYBALL

Head to one of the many beaches by bike to play beach volleyball with other students from the school, then take a dip in the Mediterranean sea.



HIKING

The Pic Saint-Loup overlooks the Montpellier hinterland and the vineyards of Languedoc. Enjoy superb hikes to discover the richness of the local terroir.



Cultural and Artistic activities

Here, sports take center stage, but culture is not left behind! With attractions such as the Fabre Museum, two operas, theatres, and an international dance center, the possibilities are endless.



AGORA

In this 17th-century building, the famous contemporary dance festival «Montpellier Danse» takes place every year.



STREET ART

A must-visit destination for Street Art, Montpellier welcomes internationally renowned artists each year.



FABRE MUSEUM

Discover exceptional artworks in this fine arts museum.



LE PAVILLON POPULAIRE

Dedicated to photography exhibitions, it showcases works by internationally acclaimed artists.



History & Gastronomy activities

Montpellier and its region offer a rich historical heritage, from Roman antiquity to modern times. Our specialists are here to guide you in discovering these treasures.



JARDIN DES PLANTES

Founded by Henri IV, it is the oldest botanical garden in France.



GUIDED TOUR OF MONTPELLIER

On your first day at LSF/IEF, you can explore the city with one of our guides. Discover the most iconic places: Peyrou Park, Saint-Pierre Cathedral, Jardin des Plantes, among others. Immerse yourself in history to navigate and make the most of your stay!



LES FOLIES MONTELLIÉRAINES

The Château de Flaugergues is a prime example of a «folie»! This former castle, converted into a vineyard, takes you on a journey through history and oenology!



WINE TOURS

Montpellier, surrounded by vineyards, produces world-renowned wines.



TASTING OF LOCAL PRODUCTS

The gastronomic culture of our city is strongly influenced by the Mediterranean. Discover our markets and restaurants with our experts, and taste the region's flagship foods and explore the best places.

EXAMINATION CENTRE FOR THE FRENCH LANGUAGE

LSF-IEF is an accredited and recognised test-taking centre in Montpellier for French language examinations. Our centre offers TEF (Test d'Évaluation du Français) and DFP (French Professional Diploma) certification, recognised by the Paris Chamber of Commerce and Industry.



TEF French evaluation test Integration / Residence / Nationality / Quebec / Canada

This certification provides an official document attesting to a level of proficiency in French for :

- Studying in France (TEF pour étudiant en France)
- Living in France (TEF Intégration)
- Obtaining French nationality (TEF Intégration)
- Immigrate to Canada (TEF Canada)
- Immigrating to Quebec (TEFAQ)
- Attesting your level of French in a professional context (DFP)

PUT ALL THE CHANCES ON YOUR SIDE!

LSF IEF also offers preparation courses for exams such as the DELF/DALF.
Training for the IRN TEF is 100% fundable through your CPF account.

EASY ACCESS

BY TRAIN

Montpellier has two train stations: Gare Montpellier Saint-Roch, located in the heart of the city, 200 metres from Place de la Comédie, and Gare Montpellier Sud de France, a TGV station on the outskirts of the city. The stations are close to the school by public transport. Take the opportunity to discover Marseille or the Mediterranean coast of France.

BY PLANE

Montpellier Méditerranée Airport is an international airport located less than 10 km from the city centre. It is accessible by public transport. LSF-IEF also offers transfer services.

BY BIKE

As in all major cities, bike hire points are available. Our 4 sites are in the heart of the city centre, so you'll find one just 2 minutes from the school.

BY BUS / TRAM

The Montpellier Méditerranée Métropole public transport network comprises 4 tram lines and numerous bus routes.

The 4 different sites of our school are in the heart of the city centre and have excellent transport links.

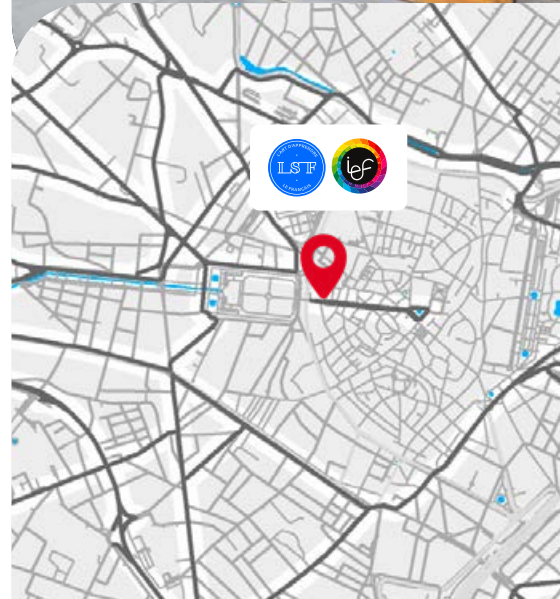


CONTACT LSF/IEF MONTPELLIER

6, rue Foch 34000 Montpellier | +33 (0)4 67 91 31 60
contact@lsf-france.com | lsf-france.com

Centre Manager: Melissa BEL - melissa@lsf-france.com

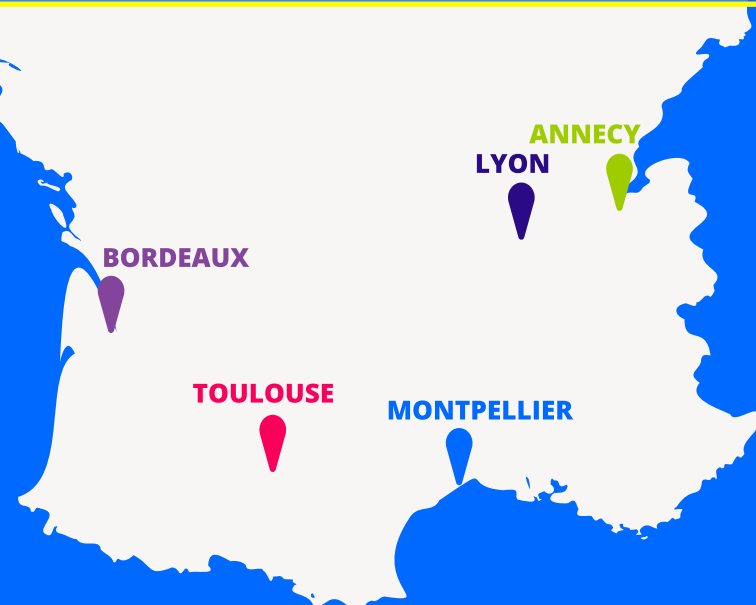
LSF-IEF sales contact: agent@lsf-france.com



OUR SCHOOLS

Learn French
with us!

Welcome to our French schools!



+33 (0)4 67 91 31 60
contact@lsf-france.com
lsf-france.com

6, rue Foch
34000 Montpellier





**FRENCH SCHOOL
IN MONTPELLIER**

FRENCH IMMERSION COURSES

and Online

Adults Fees 2024



Qualiopi
processus certifié



*TEF TEST D'ÉVALUATION DE FRANÇAIS

*DFP DIPLOME DE FRANÇAIS PROFESSIONNEL



LSF/IEF, a KLF group school • Keep Learning French
6, rue Foch 34000 Montpellier France

contact@lsf-france.com - +33 (0)4 67 91 31 60 - lsf-france.com

La certification Qualiopi a été délivrée au titre de la subvention d'action culturelle ACTIONS DE FORMATION



**WELCOME TO
MONTPELLIER,
OCCITANIE
AND THE
MEDITERRANEAN**

LSF/IEF – School of French as a Foreign Language in Montpellier

Discover LSF/IEF in Montpellier, where learning goes well and truly beyond the perimeter of the classroom. In the heart of south-eastern France, our language school which is part of the KLF group provides you with an authentic, enriching and immersive experience.

Our school in Montpellier provides French as a foreign language courses specially tailored to all your needs throughout your stay. Montpellier is known as 'la perle de la Méditerranée' (the pearl of the Mediterranean,) and is sure to charm you with its historic alleys, lively squares, and friendly atmosphere.

LSF/IEF is our school for French as a Foreign Language in Montpellier and is situated in the historic centre, just a few steps away from the Arc de Triomphe. This privileged location enables you to fully enjoy all the charm of the old town. Additionally, the school is well-connected with easy access to public transport.

Since 1996, our professional and dynamic team has welcomed students into our warm and friendly environment, ensuring everyone receives a quality learning experience. All our teachers are native speakers, qualified and experienced. This enables them to infuse their diverse backgrounds, passions, and interests into their French classes, from theatre to literature, to music into their teaching.

Your French foreign language course in Montpellier: will be a project that is sure to combine the culture, the way of life, and the vibrancy of our warm Mediterranean city. Here, you are sure to have a great time! Montpellier is the perfect blend of historical and modern influences, green squares, UNESCO-listed sites, and all-encompassed by a relaxed atmosphere. Montpellier is sure to provide a unique quality of life and an ambience, where life is great.



1

Our in-person French courses



DURATION OF A LESSON
45 MINUTES



NUMBER OF STUDENTS PER CLASS
12 ON AVERAGE



REGISTRATION FEE
80 €



MORNING LESSONS AND/OR
AFTERNOON LESSONS



Durée



Dates

Standard
20 lessons

Intensive
26 lessons

Super Intensive
40 lessons (4 weeks. max. / A2 min.)

Combined
26 lessons

Placement test

E-learning module 'Prep My Future'

Weekly tutoring

Weekly evaluations

Road book

TCF-TEF Certification

DEL F B2 - DAL F C1 exams

Evalang certificate

TAILOR MADE COURSES Starting every Monday*

ESSENTIAL

From 1 to 8 weeks

All year round
every Monday



Optional



Optional

Optional

Optional

EVALANG CERTIFICATE

Starting from 9 weeks

All year round
every Monday



Optional



Optional

Optional



LONG TERM PROGRAMS Fixed start dates

TCF - TEF CERTIFICATE

12 weeks long

08/01/24 to 29/03/24
04/03/24 to 24/05/24
29/04/24 to 19/07/24
01/07/24 to 20/09/24
02/09/24 to 22/11/24
28/10/24 to 31/01/25



Optional

Optional

DEL F - DAL F DIPLOMA

24/36 weeks long

Starting dates
08/01/24
02/09/24



Optional



Optional

*For complete beginners: The start dates are the same as Long-Term 12-week Programs



The DEL F (Diploma in French Language Studies) and DAL F (Advanced French language diploma) enables you to validate your French language skills. These diplomas are official and valid for life.



The French knowledge Test is an official language test tailored towards non-native speakers of French.



Ev@lang is a French language placement test designed by linguistic experts from France Éducation international

Prices for our in-person courses

All our rates include taxes.

Tailor made courses

The indicated prices are the price per week.

Standard	20 lessons per week
Intensive	26 lessons per week
Super Intensive	40 lessons per week
Combination	20 lessons per week + 6 private lessons

ESSENTIAL

1 to 4 weeks	5 to 8 weeks
250 €	230 €
320 €	300 €
480 €	-
540 €	-

CERTIFICATION

9 to 12 weeks	13 weeks and beyond +
220 €	210 €
280 €	270 €
-	-
-	-

Long term programmes

The indicated prices are per duration stated.

Long term certification (TCF-TEF)	12 weeks	26 lessons per week
Long term diploma (DELF-DALF)	24 weeks	26 lessons per week
Long term diploma (DELF-DALF)	36 weeks	26 lessons per week

PRICE PER STAY

2 500 €
4 500 €
6 500 €



Our online French Courses



DURATION OF A LESSON
45 MINUTES



NUMBER OF STUDENTS PER CLASS
14



REGISTRATION FEE
30 €



MORNING LESSONS AND/OR
AFTERNOON LESSONS

Duration

Dates

Levels

Lessons

Conditions

Placement test

Mock DELF - DALF test

Weekly tutoring

Learning material

Ev@lang certificate

SET ONLINE DATES

EXAM PREPARATION FOR THE DELF/DALF EXAMS

4 weeks

06/05/24 to 31/05/24
07/10/24 to 31/10/24

Level B2 or C1

9 lessons per week

Online lessons



Optional

AU PAIR

12 weeks
(1 week vacation included)

15/01/24 to 05/04/24
16/09/24 to 06/12/24

Level A2 minimum

14 lessons per week

Online lessons with tutored
individual activities



OUR ONLINE TAILORED COURSES

EVENING LESSONS

8 weeks

The first Monday of
every month

Level A2 minimum

4 lessons per week

Online lessons



Optional

Prices for our online courses

Other programs

Prices shown are per session.

Delf B2 exam preparation

4 weeks

9 lessons per week

390 €

Dalf C1 exam preparation

4 weeks

9 lessons per week

410 €

Au Pair preparation

12 weeks

14 lessons per week

650€

Evening lessons

8 weeks

4 lessons per week

290 €





L'UNIVERSITÉ DE MONTPELLIER
LSTF
LE FRANÇAIS



Bienvenue en France
Bienvenue à Montpellier

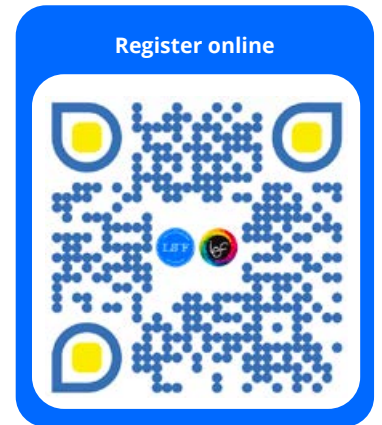
LE FRANÇAIS, C'EST LA PREMIÈRE LANGUE DU MONDE
KEEP LEARNING FRENCH

2 French exams

Registration fees for the various French exams

Check the next available dates, register and pay directly online on our website.

TEF	On demand	250 €
TEF Canada	On demand	250 €
TEF AQ	On demand	250 €
TEF Integration	On demand	250 €
DFP *	On demand	A1/A2 160 € B1/B2/C1 190 €



* Professional French diploma



3 Accommodation



Host Family

	STANDARD ROOM					
	Bedroom only	Breakfast	Half-board	Special diet	Private bathroom	20 minutes walking distance from the school
Price per week	150 €	+ 20 €	+ 75 €	+ 35 €	+ 40 €	+ 30 €
Extra night *	40 €	45 €	50 €	-	-	-

* Options subject to availability

Private apartment

	1 person	2 people*
Price per week	250 € / week	150 € / week
Extra night	45 € / night	25 € / night

*Price per person

Other accommodation

Youth hostel, shared rooms, hotels...
For further information, please contact us

Studios in a student residence

- Reservation in one of our partner residences
 - Fully furnished and equipped apartment
 - Ideally located in the city centre or directly accessible by public transport
- For further information, please contact us

Studios in hotel residence

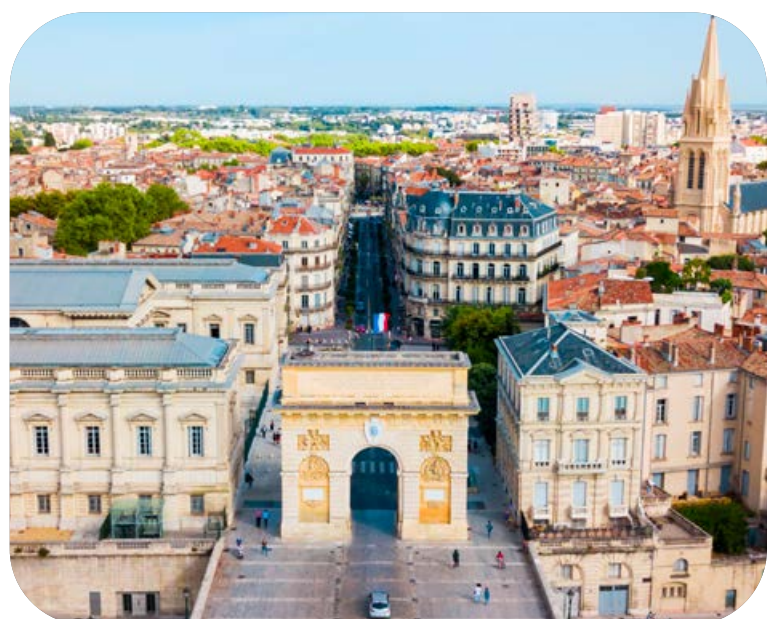
- Residence from 2 to 4 stars
 - Apartment for 1 to 4 people
 - Fully equipped and furnished, with a kitchen
 - Reception service
- For further information, please contact us

4 Transfer

Transfer towards your accommodation*

	One way	Return
Montpellier Méditerranée airport	70 €	140 €
Montpellier St Roch train station	50 €	100 €

* Prices are increased by 30% if the transfer is between 10:00 PM and 8:00 AM



Registration formalities:

- Application fee: €80 (non-refundable) for in-person courses and €30 (non-refundable) for online courses
- A deposit of €200 paid in full to confirm the registration
- For any registration requiring a visa or residency permit, to receive an invitation letter, the deposit is 30% of the course fee

Minimum age:

- Adult school: 16 years old (With parental consent)
- Junior centre: From 13 to 16 years old

Lesson duration:

- 45 minutes

The price of our French courses includes:

- The initial level test and assessment
- Teaching
- A school roadmap
- Educational material
- Accident insurance on the school premises as well as on cultural activities organised by the school
- Certificate of course participation
- Certificate of course completion
- Access to weekly tutoring

Number of students per class:

12 on average with a maximum of 14 students

Schedule organisation:

Adults-only classes are in the mornings and afternoons.

Test of level:

Students who have registered must take a written and oral level test.

For complete beginners:

Beginner's courses start on fixed dates: January 8th, March 4th, April 29th, July 1st, September 2nd, and October 28th, 2024. A late start is possible (within two weeks after the course has begun) with the condition that you complete the dedicated KLF online module for beginners (€49).

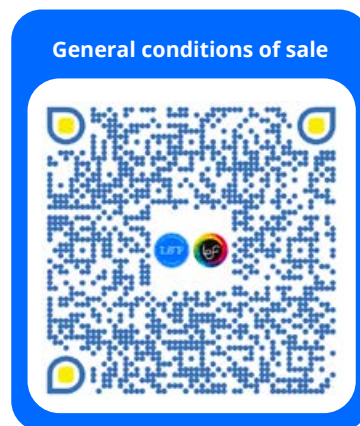
School opening and closing dates:

- Annual opening: from January 8th, 2024 to December 20th, 2024
- Annual closure: from December 23rd, 2024 to January 6th, 2025.

Public and bank holidays:

The school is closed on public holidays. Classes are not rescheduled. (01/04/24 - 01/05/24 - 08/05/24 - 20/05/24 - 15/08/24 - 01/11/24 - 11/11/24)

[Find the complete General Conditions of Sale on our school's website.](#)

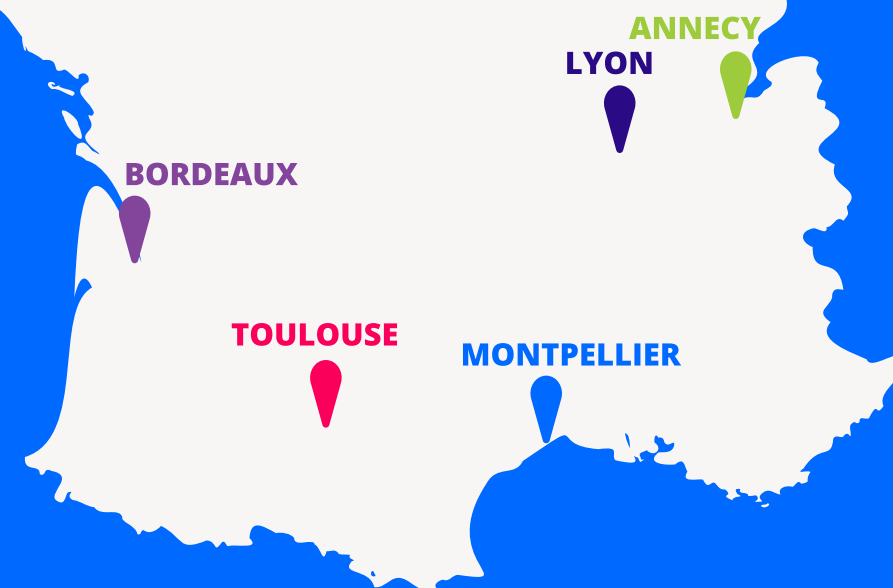




OUR SCHOOLS

The schools part of the KLF group
KLF - Keep Learning French

Welcome to our French schools!

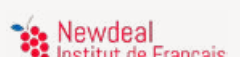


+33 (0)4 67 91 31 60
contact@lsf-france.com
lsf-france.com



KLF Group - Keep Learning French
1, place Niki de Saint-Phalle
34070 Montpellier - France
contact@klf.fr - keeplearningfrench.com

6, rue Foch
34000 Montpellier





TERMS AND CONDITIONS

Version 1.1 - Last Updated: 10th January 2023



The following Terms and Conditions are applicable to the following school:

- LSF-IEF Montpellier

Hereafter named "THE SCHOOL".

By sending a reservation request to THE SCHOOL, the student certifies that they read, understood the present Terms and Conditions, and that they unreservedly accept them in force on the day of the reservation.

Presentation: THE SCHOOL is a learning establishment that designs, offers and delivers training to learn French as a Foreign Language (FLE), both onsite and remotely. The training is covered under the training initiatives category (defined under articles L 6313-1 onwards of the French Code du Travail) "**the act of acquiring, maintaining or perfecting one's knowledge**".

The legal mentions (licence number, SIREN, headquarters address) are indicated on the training contract given by the school during registration.

Table of Contents:

1. Terms of registrations and payment
2. Modification and/or cancellation conditions
3. Educational Organisation
4. Accommodation
5. Transfers and relocation
6. Insurance
7. Privacy Policy / GDPR
8. Territorial Jurisdiction Clause

1 / Terms of registrations and payment

1.1 – For each student registering with THE SCHOOL:

Registration is carried out through the registration form, available on THE SCHOOL's website, or from one of our educational advisors.

Payment of a deposit of 200€ is necessary to confirm a reservation. The deposit will amount to 30% of the course fee in case of registration requiring a visa or a residence permit.

In addition to the price of the courses indicated on the price list, the student must pay a registration fee of 80€ (non-refundable).

The balance of the payment is to be sent as soon as the request is received, 30 days before the start of classes at the latest.

If the registration is received less than 30 days in advance, it will only be confirmed once the full payment is received.

If the payment is not received 30 days before the start of classes, THE SCHOOL reserves the right to cancel the registration to the classes and the reservation of accommodation.

The student can pay their tuition by credit and debit card, by bank transfer to THE SCHOOL's bank account (bank details given in the reservation documents), or by a cheque in EUROS made out to THE SCHOOL, provided that the payment is received at least 15 days before the start of classes.

Payment needs to be made in euros, regardless of the payment method used. Any and all banking fees applicable to the payment method used will be made at the expense of the student.

1.2 – For every stay requiring the obtention of a residence visa for the student:

In the case of registration where a visa / residence permit would be required, the student pledges to start the administrative procedures as early as needed, to ensure the registration is successful (at least 2 months in advance), to obtain their visa 30 days before the start of classes.

THE SCHOOL cannot be held responsible for the conditions and any change thereof to entry or residence formalities in France.

A pre-registration certificate will be provided after reception of the advance payment mentioned in article 1.1 of the present T&C, by electronic means (email).

1.2.1 - In case of obtention of a visa

THE SCHOOL needs to be informed by the student as soon as the visa is issued by the French authorities.

Once the visa is issued, and at least 30 days before the start of classes, THE SCHOOL will ask for the full payment of the tuition, as mentioned in article 1.1 of the present T&C.

If THE SCHOOL does not receive the necessary information, a reminder will be sent via email 30 days before the start of classes. Without response in the 72 hours following that reminder, the reservation process may be suspended and the authorities (embassy/prefecture) will be informed.

1.2.2 - In case of delay(s) in the visa request

The student can either maintain the initial start date for their training, or change it:

- If they wish to maintain the initial date, and they are certain that the visa will be issued in time, THE SCHOOL will ask for the full payment of the tuition, at least 30 days before the start of classes.
- If they wish to change the start date for their training because their visa will be issued too late, the date can be postponed once at no charge. This modification means that THE SCHOOL will provide a new pre-registration with the new dates.
- After the first postponement request, each new change in the date will be billed 80€. However, in those cases, THE SCHOOL will not be able to guarantee the accommodation conditions proposed during registration.

1.2.3 - In case of visa refusal (duly attested by an official document)

The visa request is rejected and the student needs to cancel their training:

- If the cancellation request is made more than 18 days before the start of classes, a fee of 100€ will be retained on the payment. The registration and accommodation search fees will not be refunded.
- If the cancellation request is made less than 18 days before the start of classes, a fee equal to 10% of the tuition (up to 450€) will be retained. The registration and accommodation search fees will not be refunded.

Any and all banking fees applied for the refund process will be at the student's expense. Please note that the refund will be made out to the initial payer, through the payment method used during the reservation process.

2 / Modification and/or cancellation conditions

No refund will be made for a late arrival or an early departure. Each course started is owed in full.

The registration fees are non-refundable.

2.1 - General case

- If the cancellation request is made more than 30 days before the start of classes, the advance payment will be refunded.
- If the cancellation request is made between 29 and 18 days before the start of classes, the advance payment (up to 450€) will not be refunded.
- If the cancellation request is made 17 days or less before the start of classes, a penalty fee of 50% of the tuition (up to 800€) will be retained. As well as 100% of the price of the first week of accommodation.

Any and all banking fees applied for the refund process will be at the student's expense.

THE SCHOOL commits to respond within 1 week, the date when the request was sent will be used as a reference. The refund will be made within 60 days of the reception of the documents supporting the request.

A group class cannot be converted to an individual class, nor the other way around, at the student's request. The student can ask for a change to another group program for a value and a duration equal or greater to the initial budget and duration. Their demand will only be accepted depending on availability determined by THE SCHOOL, and will only be confirmed after payment of the eventual complement.

2.2 – Major cases (illness, death of a relative, accidental injury):

Each party will be exonerated of any responsibility in case of failure to carry out the contractual obligations stemming from the training contract, if that is caused by a major case.

For the purpose of this contract, a major case is defined by an event with **insuperable and overwhelming characteristics, resulting from facts independent of the parties' will**, for example an event or a series of events of a climatic, bacteriological, military, political or diplomatic nature.

THE SCHOOL commits to implement, as much as possible depending on the content, a continuity in the training using digital means or by postponing the training programme.

In a major case, the Student is still liable for the prorated payment of the training prestation carried out by The School.

In case of death of the mother, the father, of a sibling, a descendent or a spouse after the start of classes, a death certificate and a document proving the family relationship and a flight ticket home will need to be presented to the school administration.

In case of an illness occurring after the start of classes and requiring a definitive return to the country of origin (for instance, with the need for a specialist), a partial refund will be made upon presentation of a certificate issued by a doctor practising in France, of any document justifying the event, and of a plane ticket for a return trip to the country of origin, purchased after the onset of the disease. Any illness that can be treated in France will not be the object of a refund.

In those two cases only, the unused class hours will be refunded (any week started is owed), with a penalty equal to the tuition of a week of the chosen

program. The registration and accommodation search fees are non-refundable.

Work or study-related necessities, in France or abroad, are not considered major cases.

Risks pertaining to the COVID-19 pandemic are not considered major cases either, and cannot be used to justify a refund request.

In the case where THE SCHOOL would be forced to close following a governmental decision, classes will be taught online, as part of our educational continuity programs, and will not be subject to refunds either.

Cancellation request. Any cancellation and refund request for a major case must be made in writing, addressed to the school's administration and supported by documents justifying the request.

This request can be made before the start of a course, or during a course.

A refund of the amounts paid can be considered if justifying documents are presented (with a certified translation in French or in English), and are subject to approval by THE SCHOOL.

2.3 - Requests for modification or postponement of the start/end date of classes

The student can also choose to modify the date when they start their classes or arrive in the provided accommodation if the program has not started yet, or to postpone the date of the end of classes and of their departure from accommodation if their request is made during the program, and the conditions described below are met.

The request must be made to the school administration by email, at least 30 days before the start of classes. This period can be shorter, in major cases only.

The student then has two months after reception of the postponement request email to advise the school of the new preferred date, and to pay the 80€ administrative fee. The new program can start at most 6 months after the day of the request

Postponing the end of classes

This request can only be accepted in major cases. The request must be sent by email to their educational advisor, specifying the new requested date and paying the 80€ administrative fee. The new requested date cannot be later than six months after the initial ending date.

For those living with a host family, at a hotel or in a residence: please refer to article 4 "**Accommodation**" of the present Terms and Conditions.

Moving the date of an individual class. For private lessons, no change in schedule will be accepted if the request is made less than 48 hours before the start of the class. The class will be considered taught, and will not be eligible for a refund or any kind of compensation.

Requesting vacations during a long stay. It is possible to request vacations (time off) by requesting them to the educational advisor (with a form to complete), at least 18 days before the start date of the requested vacations, and under the following conditions:

- Maximum of 2 consecutive weeks for students registered for 13 to 24 weeks.
- Maximum of 2 x 2 consecutive weeks for students registered for 25 weeks or more.

The new end date for the program will be calculated taking into account the vacation time taken. All vacation periods must start on a Monday.

An administrative fee of 80€ will be charged for each vacation request

If the student is housed with a host family, and if they wish to stay in their accommodations after the

vacations, the price will be reduced to 100€/week (for students on half-board) and 75€/week (for students on B&B). The student and the host family will have to agree on the way to carry out compensation between the normal price and the reduced price.

Extending the stay. The extension of a student's stay is possible under specific conditions, and is thus not systematically accepted on request. The student needs to get in touch with their educational advisor, who will check the availability for both the classes and the accommodation. The request must be made by email.

3 / Educational Organization

Minimum Age:

- Adult centre: to be admitted to THE SCHOOL, the student must be at least 18 years old, or 16 years old with parental authorization
- Junior centre: to be admitted to THE SCHOOL, at a junior centre, the student must be between the ages of 11 and 16.

Holidays and vacation. The school is open all year, except on the last two weeks of the year for the Christmas period, and possibly during the first week of the civil year. Please refer to the calendar published THE SCHOOL's website to know the exact dates of annual closure.

Regarding holidays, please note that the school will be closed on French national holidays, unless otherwise specified. These dates are also displayed on the aforementioned calendar.

During French national holidays, for students registered to the INTENSIF 1 to 4-week programs, the school is committed to compensate for the lost classes or to replace them with an activity. For all the other programs, the lessons will be replaced.

Number of students per class. THE SCHOOL endeavours to guarantee a maximum of 14 students per class, with an average of 12 students.

Placement test. Every registered student / trainee must take a written placement test before their arrival, and an oral placement test on the day of their arrival at the latest.

The minimum level required to take the general French class is A1 (false beginner).

For absolute beginners, the possible dates are mentioned on THE SCHOOL's website. If a complete beginner wishes to begin classes outside of the specified dates, the student will have to register for a minimum of 10 individual lessons (at the rate applicable for individual sessions) to be integrated in the selected group. These individual lessons can be taken onsite at THE SCHOOL, or remotely.

4 / Accommodation

THE SCHOOL acts as a proxy on behalf of the student and the host (host family, residence, or any other accommodation arrangement).

- With a host family: arrivals on Sundays, departures on Saturdays. Each extra night will be charged at the current rate.

Students who requested that THE SCHOOL find them accommodation arrangements and who wish to change those arrangements after their arrival will have to send a reasoned and documented request to the school administration.

However, the administration reserves the right to refuse such a change if the reasons do not seem sufficient or if THE SCHOOL provides an adequate solution. In that case, if the student maintains their request for a change, the administration will be able to accept the change, charging a fee of 80€. The accommodation reservation fees will also be charged again.

The students wishing to extend their stay / accommodation arrangements must check on the availability 2 weeks before the start of the new period. To do so, they need to contact THE SCHOOL's educational advisors.

Students wishing to extend their stay but (1) request to change host families or (2) cannot stay in the same accommodations for lack of availability will have to pay the accommodation reservation fees again.

The students will have to acquaint themselves with and accept the terms and conditions and the rules of the accommodations they occupy, and refer to them in case of cancellation or early departure, including major cases.

No refund for students lodged with a host family will be granted for a late arrival or early departure (except in major cases – Cf. article 2.2 of these T&C.).

The accommodation search fees will be charged and retained even in the event of a cancellation request.

During July and August, the school cannot guarantee accommodations with a host family if the registration is made less than 18 days before the start of classes.

5 / Transfers and relocation

THE SCHOOL acts as a proxy between the student and the transporter.

A student who wishes to be transported from their point of arrival in France to their accommodations must indicate so during their registration on THE SCHOOL's website, or send a request in writing via email to their educational advisor at least 7 days before their arrival. The student must disclose the details of their arrival (flight / train number and exact schedule), as well as an active contact phone number at least 7 days before their arrival. No refund will be made in case of a missed appointment with the transporter as a result of the student's actions.

6 / Insurance

THE SCHOOL has contracted an insurance policy protecting goods and individuals on the premises, and during school outings.

Health, accident and civil liability insurance policies are mandatory, and are to be made at the students' expense. Namely, the student is responsible for their own health insurance coverage, and to make sure they are correctly insured for any medical spending or travel cancellations, with a company known to be solvent. A copy of their insurance certificate can be requested, either by THE SCHOOL or by the host.

Items, personal belongings, furnishings and vehicles belonging to the students are not insured for theft, loss or degradation, regardless of the cause. It is up to the student to contract any insurance policy they deem necessary to protect their belongings.

For the students living in residences or with host families, it is up to the student to contract a civil liability insurance policy protecting them in case of degradation and / or damage in their accommodations.

7 / Personal Data Protection / GDPR

Personal data collected during registration is saved in an automated database designed and secured by FIDELO SOFTWARE.

The personal data controller for the School is the Centre Director.

We will only use and treat your data if necessary to contact you, to process your requests, to create and manage your user profile, to create and manage your login credentials for online services, to carry out our prestations, for commercial prospecting, to conduct statistical studies and to fulfil our legal obligations.

The personal data will be kept for as long as needed after the complete cessation of your training at the School.

During this period, we endeavour to ensure full privacy and security of the personal data we collect, to keep them from being damaged, deleted or accessed by unauthorised third parties.

Access to your personal data is strictly limited to our faculty and administrative personnel (educational advisors, accountants and communication), and, if need be, to our service providers (hosts). The latter are subject to privacy obligations and may not use your data in a way that does not conform to our contractual disposition or to the current applicable legislation.

In addition to the aforementioned cases, we are committed not to sell, rent, transfer or give access to your data to any third party without your prior consent, except under constraint of a legitimate reason (legal obligation, combating fraud and abuse, rights of the defence, etc.)

In accordance with the amended Data Protection Act of January 6th and with the European Regulation N°2016/679/UE of April 27th 2016 (applicable from May 25th 2018 onwards), you have the right to access, rectify, transfer and erase your data, or to limit its use. You can also, for legitimate reasons, oppose the use of any data concerning you. You can, if you provide a valid identification document, exercise your rights by contacting the personal data controller by mail, at the school's address.

For further information or any request, you can contact the National Commission for Data Protection and Liberties (CNIL, more information available on www.cnil.fr/en).

By accepting these Terms and Conditions, the student gives their informed and unequivocal consent without reserve, for the treatment of their personal data.

8 / Territorial Jurisdiction Clause

The parties agree that any dispute that might occur in the execution of the training contract will fall within the jurisdiction of the relevant French Tribunal, depending on the location of THE SCHOOL's headquarters.

Ergänzende Bestimmungen zu den Terms and Conditions von LSF/IEF Montpellier

Anmeldung

Füllen Sie bitte das beigelegte Anmeldeformular aus und senden Sie es an die Agentur Schweiz Westbourne Academy GmbH, Talweg 52, 8707 Uetikon am See. Sie erhalten innerhalb von 10 Tagen eine Bestätigung für den gebuchten Kurs, die gleichzeitig als Rechnung gilt.

Zahlung der Kursgebühren

Die gesamten Kurs- und Unterkunftsgebühren sind bis spätestens 4 Wochen vor Kursbeginn fällig. Bei kurzfristigen Anmeldungen sofort nach Erhalt der Kursbestätigung. Die Bezahlung hat in Schweizer Franken zu erfolgen.

Banküberweisung an

Agentur Schweiz Westbourne Academy GmbH, Talweg 52, 8707 Uetikon am See
Zürcher Kantonalbank, Zürich
Konto-Nr. 1100-1806.442, IBAN CH98 0070 0110 0018 0644 2
Mitteilung: Partnerschule LSF Montpellier

Dossiergebühr

Die Dossiergebühr beträgt Euro 80.00

Annullierung (für Sprachaufenthalte vor Ort)

Sie können Ihre Anmeldung schriftlich annullieren. Wir stellen dabei folgende Beträge in Rechnung:

Bis 18 Tage vor Ankunft CHF 150.00

Bis 1 Tag vor Ankunft 50 % der Schulkosten (max. CHF 900.00) + 1 Woche Unterkunfts-kosten. Zuzüglich Einschreibe- und Dossiergebühr.

Hinzu kommt in jedem Fall ein allenfalls eingetretener Devisenverlust (Kursverlust Euro/CHF zwischen Tag der Kursbestätigung und Tag der Annullierung).

Die Rückerstattung von Flugkosten ist nicht möglich, da der Flug bei Buchung sofort bezahlt werden muss und nicht annulliert werden kann.

Nichterscheinen am Ankunftstag oder Kursabbruch

Belastung von 100 % der Schul- und Unterkunfts-kosten. Zuzüglich Einschreibe- und Dossiergebühr.

Kursumbuchung

Bei Kursumbuchungen behalten wir uns das Recht vor, eine Gebühr von CHF 80.00 zu verrechnen. Davon ausgeschlossen sind Kursverlängerungen.

Unterkunft in einer Gastfamilie

Die Gastfamilien werden durch die Schule ausgewählt und zugeteilt. Allfällige Sonderwünsche versucht die Schule zu berücksichtigen, können aber nicht durchgesetzt werden. Die Adresse Ihrer Gastfamilie erhalten Sie rund 10 Tage vor Abreise. Im Falle von schweren Allergien resp. medizinischer Vorgaben kann eine Gastfamilienplatzierung nicht zur Bedingung gemacht werden. Wenn die Schule all ihre Möglichkeiten ausgeschöpft hat, muss eine eventuell anderweitige Unterkunftsform in Betracht gezogen werden. Diese kann Mehrkosten zur Folge haben. Eine vorangehend ausgestellte Kursbestätigung ist in diesem Fall für beide Seiten nicht bindend. Die Studentin/der Student kann auf Wunsch vom Vertrag zurücktreten und es werden nur die Reisekosten verrechnet.

Haftung der Agentur Schweiz Westbourne Academy GmbH

Für Schäden, die ausserhalb unseres Einflussbereiches stehen, wie Flug- oder Fahrplanänderungen, Unfälle, Verluste, Verspätungen durch Dritte zugefügt und anderweitige Unregelmässigkeiten sowie Folgen, die durch höhere Gewalt herbeigeführt werden, wird jegliche Haftung ausgeschlossen.

Unsere Datenschutzerklärung finden Sie auf www.westacad.ch

Uetikon am See, im November 2023

Agentur Schweiz Westbourne Academy GmbH, Talweg 52, 8707 Uetikon am See



Anmeldeformular Sprachschule LSF, Montpellier

Persönliche Angaben:

Name: _____ Vorname: _____
Strasse: _____ PLZ/Ort: _____
Land: _____ Nationalität: _____
Geburtsdatum: _____ Muttersprache: _____
Tel. Privat: _____ Tel. Geschäft: _____
Tel. Mobil: _____ E-mail: _____

Kurs:

- Standardkurs (15 Lektionen + 6 Workshops pro Woche)
- Intensivkurs (15 Lektionen + 10 Workshops pro Woche)
- Kombination Standard (15 Gruppenlektionen + 6 Workshops + 5 Einzellektionen pro Woche)
- Kombination Intensiv (15 Gruppenlektionen + 10 Workshops + 5 Einzellektionen pro Woche)
- DELF/DALF Vorbereitung (Standardkurs (15 + 6) + 6 Workshops Prüfungsvorbereitung)
Stufe: _____ (kann auch vor Ort bestimmt werden)
- Privatunterricht 1:1, Anzahl Lektionen pro Woche: _____
- Privatunterricht 2:1, Anzahl Lektionen pro Woche: _____
- Französisch und Kochen
- _____

Kursdauer von _____ bis _____ Anzahl Wochen: _____

Wie lange haben Sie Französisch studiert? _____ Jahre

jetziges Niveau:

- Anfänger Grundstufe Mittelstufe Fortgeschritten

Was ist Ihr Ziel des Aufenthalts: _____

Weitere Sprachkenntnisse: _____

Unterkunft:

- Gastfamilie mit: Halbpension nur Frühstück Selbstversorgung
- Studentenresidenz WG Aparthotel

Anmerkungen/Wünsche: _____

Angaben zu Ihrer Person:

Beschreiben Sie sich: _____

Hobbies: _____

Sind Sie Raucher(in)? ja nein

Haben Sie Allergien, chronische Krankheiten oder gesundheitliche Probleme?

ja nein

wenn ja, welche? _____

Nehmen Sie regelmässig Medikamente? ja nein

wenn ja, welche? _____

Haben Sie eine Diätvorschrift? ja nein

wenn ja, welche? _____

Ankunft:

Datum/Zeit: _____

Ort: _____

Transportmittel: Zug Flugzeug Privatauto

Wünschen Sie einen Abholdienst (gebührenpflichtig nur für Studentenresidenz)? _____

Wie haben Sie von uns erfahren? _____

Annullierungs- und Reiseschutzversicherung:

Verfügen Sie bereits über eine Versicherung? ja nein

Wünschen Sie eine Annullierungs- und Reiseschutzversicherung von der Mobiliar? ja nein

Ich habe die Allgemeinen Geschäftsbedingungen (Terms & Conditions) von LSF/IEF Montpellier und die Ergänzenden Bestimmungen der Agentur Schweiz, Westbourne Academy GmbH, als integrierenden Bestandteil der Anmeldung (Vertrag), gelesen und erkläre mich damit einverstanden.

Datum: _____ Unterschrift: _____

Für Minderjährige Unterschrift Eltern:

Datum: _____ Unterschrift: _____

Bitte senden Sie das vollständig ausgefüllte Formular an:

katrin.scherer@westacad.ch

Tel. 044 790 28 44

Agentur Schweiz Westbourne Academy GmbH, Katrin Scherer, Talweg 52, CH-8707 Uetikon am See